

**SUMMARY REPORT
OF COUNCIL DISCUSSION AND DIRECTION GIVEN AT THE MAY 21, 2009, BUDGET WORK
SESSION**

This summary is a statement of actions taken by the Cottonwood City Council at a budget work session pursuant to A.R.S. § 38-431.02(D), and is being provided as required by A.R.S. § 38-431.01(D.).

Council Members Present: Mayor Diane Joens, Vice Mayor Karen Pfeifer, Council Members James Chapman, Tim Elinski, Duane Kirby, Linda Norman. **Council Member Absent:** Terence Pratt. **Council Member Elect** Darold Smith.

Mayor Joens called the meeting to order at 5:35 p.m.

OVERVIEW OF THE CITY'S 2009-10 FISCAL YEAR BUDGET

Mr. Rodriguez presented a summary review of the city's 2009-10 proposed fiscal year budget which amounted to \$94,285,328.

DEPARTMENTAL BUDGETS

ADMINISTRATION

Kyla Allen, Executive Assistant to the City Manager, presented the Administration department's budget which had a capital budget of \$25,000 for agenda automation software.

BUILDING INSPECTION

Mr. Gehlert reviewed the Building Inspection department's budget which had a capital budget of \$2,800 for a desktop computer and vehicle safety lighting.

ECONOMIC DEVELOPMENT

Casey Rooney, Economic Development Director, reviewed his budget which had no capital budget request. Mr. Rooney urged the Council to consider purchasing a new city pool vehicle for use by employees for city related travel, stating the current pool vehicle was unreliable and had broken down on him twice.

FINANCE

Mr. Rodriguez reviewed the Finance Department's budget which included funding for contractual services to cover the cost of a city-wide fixed assets inventory, and a capital budget of \$3,000 for desktop computers.

HUMAN RESOURCES (PERSONNEL DIVISION)

Mr Rodriguez reviewed the Personnel Division's budget which included a capital budget of \$1,800 for a desktop computer. This department indicated a decrease in the personnel line due to the Human Resource Director position at a Range 52 being changed to a Human Resource Manager position at a Range 40 during fiscal year 2009.

INFORMATION TECHNOLOGY SERVICES

Mr. Rodriguez reviewed the Information Technology Services' budget which contained no capital budget items for fiscal year 2009-10.

LEGAL

Mr. Rodriguez reviewed the Legal budget which had no capital budget and which services were provided by Mangum, Wall, Stoops & Warden.

LIBRARY

John O'Neill, Library Director, reviewed the Library department's budget which contained no capital budget items for fiscal year 2009-10.

NATURAL RESOURCES

Mr. Rodriguez reviewed the Natural Resources department's budget which had a capital budget of \$2,000 for a new laptop computer.

PLANNING & ZONING

George Gehlert, Community Development Director, reviewed the budget for the Planning and Zonign Department which contained a capital budget of \$32,500 for the purchase of database software, a plotter, and a desktop computer.

ADJOURNMENT

The budget work session adjourned at 9:30 p.m.